



Madhya Pradesh Madhya Kshetra Vidyut Vitaran Company Limited
(Government of M.P. Undertaking)

OFFICE OF THE MANAGING DIRECTOR

Regd. Office Bijli Nagar Colony, Nishtha Parisar, Govindpura, Bhopal- 462023

Phone: Office-0755-2602033, Fax-2589821

Website: portal.mpcz.in

(CIN :- U40109MP2002SGC015119)



No. MD/MK/Rec./ 01

Bhopal Dated: 01/04/2025

Expression of Interest for Hiring one (01) Consultant on Job Basis for providing advisory assistance as Estate Officer in MPMKVVCL Bhopal

1. Background:

1.1. M.P. Madhya Kshetra Vidyut Vitaran Co. Ltd. (MPMKVVCL) is a state-owned company under the Government of Madhya Pradesh, tasked with providing reliable and affordable power to the citizens across Bhopal, Narmadapuram, Gwalior, and Chambal commissionerates of Madhya Pradesh. To ensure proper documentation, demarcation and effective coordination with state government departments and district administration regarding company's land, MPMKVVCL seeks applications from experienced professionals (retired Tehsildar or retired Deputy Collector) to be hired on a job basis to serve as Estate Officers, thereby facilitating land allocation for various projects in collaboration with the Revenue Department.

2. Objective:

- 2.1. To ensure proper documentation, demarcation, supervision and coordination with the state government departments/district administration in respect of such unutilized land.
- 2.2. To coordinate with the Revenue Department by continuously seeking allotment of land for their various projects.

3. No. of Consultants to be engaged on Job Basis: one (01) position.

4. Scope of Work:

- 4.1. To ensure that land records (ownership, land use and boundaries) of the company are properly maintained and updated.
- 4.2. To ensure proper demarcation of the lands of the company.
- 4.3. To coordinate with the Revenue Department by continuously seeking allotment of land for their various projects.
- 4.4. To maintain records of revenue generated from land, taxes collected, and other fees.
- 4.5. Addressing and resolving land disputes and issues concerning property ownership or land use.
- 4.6. To provide advisory support in land acquisition/Govt. land allotment processes.
- 4.7. Performing any additional tasks as and when directed by the Higher Authorities.

5. On Job Period:

- 5.1. The consultant will be hired on Job basis, with a fixed-term agreement, initially for a period of

one (01) year or until attaining the age of 67 years whichever is earlier.

6. Qualification /Eligibility criteria:

S. No.	Requirement	Supporting Document
1	Maximum Age : not more than 66 years as on the last date of application	Self-Attested 10 th Class Mark sheet
2	<u>Essential Qualification:</u> a bachelor's degree in any discipline from a recognized university.	Self-Attested Degree
3	<u>Essential Post Qualification Experience:</u> Minimum 30 years of experience in land records. Candidate must have served as Tehsildar for at least 10 years before retirement or be a retired Deputy Collector from Madhya Pradesh.	Self-attested copy of Relevant Certificate from authorized signatory.
4	Candidate should not have any punishment in last 3 years/ DE pending at the time of retirement.	

7. General terms and conditions

- 7.1. **Vigilance Status:** The consultant must be clear from vigilance perspective.
- 7.2. **Monthly Lump-Sum Compensation** inclusive of all allowances and other components will be ₹ 60,000/- per month. The consultant will submit monthly bills, which will be verified by the concerned CGM and processed for payment by the respective DGM (Fin.)/AO.
- 7.3. **Travel and Reimbursement:** Consultant traveling outside the headquarter for MPMKVVCL duties will be reimbursed according to their travel entitlement before retirement.
- 7.4. **Leave:** The consultant shall have to attend office on all working days. The Consultant shall be entitled to 13 days of casual leave annually (pro-rata).
- 7.5. **Engagement Location:** The consultant will be deployed at Corporate Office, Bhopal.

8. How to Apply

- 8.1. The application (**Annexure – I**) is to be submitted in hard copy in sealed envelope super scribed with the reference no. of EoI and name of Post applied for, which should reach to the address given below latest by **29.04.2025**:

“The CGM (HR&A)

O/o Managing Director

M.P. Madhya Kshetra Vidyut Vitaran Company Limited,

Nishtha Parisar, Govindpura, Bhopal (M.P.) PIN-462023”

- 8.2. Incomplete application shall not be considered.
- 8.3. Application received after above mentioned date i.e. **29.04.2025** shall not be considered.
- 8.4. Selected candidates will be notified via email and will have one week to accept or reject the offer.
- 8.5. In case of any queries please contact: -

CGM (HR&A) : mpczrecruitment@gmail.com

9. Selection Criteria:

- 9.1. After Preliminary scrutiny of the applications and relevant documents, the qualified candidates may be called for interview. Based on qualification, experience and interview performance, the candidate shall be engaged at the discretion of MPMKVVCL. The candidates must bear their own travel expenses for appearing in the interview.

10. Right to accept or reject any or all applications:

- 10.1 Notwithstanding, anything mentioned in the EoI document, MPMKVVCL reserves the right to amend, modify, cancel and/or otherwise reject any application without assigning any reasons thereof. Further, MPMKVVCL also reserves the right to partially /completely cancel the process any time.

11. Termination / short closure of Job:

- 11.1 In the event when both the parties mutually agree to terminate the contract on account of force majeure or any other reason, the termination shall take effect from the date and time to be mutually agreed.
- 11.2 MPMKVVCL shall also reserve the right for short closure of the job by giving one month's notice or one's month's lump-sum compensation for any engaged consultant and visa – versa.

12. Jurisdiction of Court

- 12.1 All differences or disputes between the parties arising out of or in connection with these parties shall in the first instance be amicably settled / resolved between the parties.
- 12.2 Failing amicable settlement amongst the parties the same shall be settled through arbitration in terms of the Indian Arbitration Act 1996. The venue of Arbitration shall be Bhopal, Madhya Pradesh, India. Any dispute or difference, arising under, out of, or in connection with this document /contract, shall be subject to exclusive jurisdiction of competent court of Madhya Pradesh situated at Bhopal only.

13. Taxes & Duties

- 13.1 GST/duties levied by any act/notification of Central/ State Government, or any other authority arising out of the job, shall be borne by MPMKVVCL, or reimbursed at actual to the consultant, in case he called upon to pay the same directly to the authority concerned.

14. Force majeure

- 14.1 Force majeure is herein defined as any cause, beyond the reasonable control of MPMKVVCL or as the case may be with which a reasonable amount of diligence could not have been foreseen & which substantially affects the performance of the respective obligations of the parties, such as:

Act of God (such as but not limited to tidal waves, epidemics, flood, draught, cyclone, lightning, tsunami, earthquake etc.); Acts of Government (domestic or foreign) including but not limited to war, hostilities (whether war declared or not), invasion, act of foreign enemies, mobilization, requisition or embargos; Rebellion, revolution, insurrection, civil mutiny, commotion, terrorist riots or militants acts, accident by fire, explosion and / or any other cause beyond the control of parties; quarantines, revolutions, illegal strikes.

Provided that either party shall within 7 days from the occurrence of such a cause notify the

other in writing of the same. The specialist engaged as consultant shall not be liable for delays in performing their obligations or delays in respect thereof due to any cause whatsoever beyond their control including force majeure cause as briefly referred to and/ or defined above.

Note:

- i. The Company/Organization reserves the right to increase or decrease the number of positions advertised or may fill up or not fill up the advertised positions, without issuing any further notice and without assigning any reason thereof, whatsoever.
- ii. The Company/Organization reserves the right to cancel the entire/ partial process of engagement at any stage and at any time, without issuing any further notice and without assigning any reason thereof, whatsoever. No liability in this regard shall be borne by the Company.
- iii. The company reserves the right to correct any inadvertent clerical or typo graphical error in this document.
- iv. It shall not be obligatory on the part of company to provide regular employment to the selected candidates. This is merely an engagement on job basis and it must not be considered as regular employment.



Chief General Manager (HR&A)

Application Format

Name: -

Address: -

Contact No. & Email id: -

Application for : -

Qualification Details: - From 10th to Highest Qualification

Name of Degree	Name of Institution	Year of Passing	Percentage %

Relevant Experience details: -

Name of Post Hold	Name of Company	Tenure of Post	
		From	To

Detail of any punishment in last 3 years/ DE pending at the time of retirement:.....

Brief Description of relevant experience (*Min. 100 words*)

Note: - Please attach self-attested photocopy of degree and all supporting document as mentioned above as evidence.

(Dated Signature of Applicant)