



**Madhya Pradesh Madhya Kshetra Vidyut Vitaran Company Limited**  
(Government of M.P. Undertaking)

**OFFICE OF THE MANAGING DIRECTOR**

Regd. Office Bijli Nagar Colony, Nishtha Parisar, Govindpura, Bhopal- 462023

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(CIN :- U40109MP2002SGC015119)



No. MD/MK/Rec./ 7771

Bhopal Dated: 13 /10 /2025

**Expression of Interest for Hiring Consultants (Grade II /III) on Job Basis for providing advisory assistance in Commercial and other activities at MPMKVVCL Circles**

**1. Background:**

1.1. M.P. Madhya Kshetra Vidyut Vitaran Co. Ltd. (MPMKVVCL) is a state-owned company under the Government of Madhya Pradesh, dedicated to delivering reliable and affordable power to the citizens of Bhopal, Narmadapuram, Gwalior, and Chambal divisions. As part of its commitment to maintaining quality service and efficient operations, MPMKVVCL seeks experienced professionals to hire as consultants on a job basis to provide advisory assistance and support the day-to-day commercial and operational activities across various Circles of MPMKVVCL for improvement in Key Result Area (KRA) of respective circle.

**2. Objective:**

2.1. To ensure effective monitoring, timely execution, and achievement of commercial targets along with other essential operational activities.

**3. No. of Consultants to be engaged on Job Basis: as per Annexure – I (enclosed herewith)**

3.1. Consultant (Grade II) : 18 positions.

3.2. Consultant (Grade III) : 17 positions.

**4. Scope of Work:**

The consultants will be responsible for the following monitoring and advisory duties for improvement in following Key Result Area to General Manager of respective circle:

- Understanding and analyzing the commercial and operational requirements of the assigned Circle.
- Monitoring daily revenue collection and advising field officers to achieve monthly revenue targets.
- Reviewing work estimates and providing feedback /advice to the DGM/GM.
- Preparing reports and information for various meetings and communications as desired from higher authorities from time to time.
- Addressing and resolving customer complaints (via CM Helpline, VIP, and Lok Seva Guarantee Adhinyam) in a timely manner.
- Ensuring responses to CMS and VIP complaints within the designated Circle.
- Assisting with Vidhan Sabha questions, Dhyanakarshan, and other official queries.
- Timely submission of responses to letters and information requests from higher authorities.
- Performing any additional tasks as and when directed by the respective DGM/GM.

## 5. Job Period:

5.1. The consultants will be hired on Job basis, with a fixed-term agreement, initially for a period of three (03) years or until attaining the age of 67 years whichever is earlier.

## 6. Qualification /Eligibility criteria:

S. No.	Requirement	Supporting Document (Mandatory)
1	Maximum Age as on last date of Application should be 64 years	Self Attested 10 <sup>th</sup> Class Mark sheet which clearly indicates date of Birth.
2	Essential Qualification: B.E./B.Tech Degree or Diploma in Electrical Engineering.	Self-Attested Degree
3	Essential Post Qualification Experience: Minimum 30 years of experience in the power sector (preferably in distribution sector). Inclusive of: <b>a. For Consultant (Grade III):</b> Candidate must be a retired officer and have minimum 3 years of experience of working on the regular / current charge post of Manager and above. <b>b. For Consultant (Grade II):</b> Candidate must be a retired officer and have minimum 3 years of experience of working on the regular / current charge post of DGM and above.	Relevant Experience Certificates issued by officer not below the rank of GM /Joint Secretary (Establishment /HR)
4	Candidate should have a proven track record. The ACR grading for the last 5 years should not be "D" and must meet the "Very Good" benchmark (13 points).	Self Attested Copy of ACRs.
5	Candidate should not have any punishment in last 3 years/ DE pending at the time of retirement.	Letter /Certificate issued by officer not below the rank of GM /Joint Secretary (Establishment /HR).

## 7. General terms and conditions

7.1. **Consultant Status:** The consultants must be clear from vigilance perspective.

7.2. **Monthly Lump-Sum Compensation** inclusive of all allowances and other components:

- o **Consultant (Grade III) :** ₹ 50,000/- per month.
- o **Consultant (Grade II) :** ₹ 62,500/- per month.

7.3. **Travel and Reimbursement:** Consultants traveling outside their assigned headquarters for MPMKVCL duties will be reimbursed expenses according to their travel entitlement before retirement.

7.4. **Leave:** The consultant shall have to attend office on all working days. The Consultants are entitled to 13 days of casual leave annually (pro-rata).

7.5. **Bills and Payments:** Consultant shall have to submit monthly bills of Job which shall be verified by the concerned DGM/GM and submit it to respective DGM (Fin.) /AO for payment.

7.6. **Engagement Location:** The consultants will be assigned to various Circle Offices under MPMKVVCL's jurisdiction.

## 8. How to Apply

8.1. The application (**Annexure – II**) is to be submitted in hard copy in sealed envelope super scribed with the reference no. of EoI and name of Post applied for, which should reach to the address given below latest by **12.11.2025**:

**“The CGM (HR&A)**

**O/o Managing Director**

**M.P. Madhya Kshetra Vidyut Vitaran Company Limited,  
Nishtha Parisar, Govindpura, Bhopal (M.P.) PIN-462023”**

8.2. Incomplete application will not be considered. Applications without supporting documents like 10th marksheet, Diploma /Degree Certificates, Relevant Experience Certificate, ACRs, Certificate of having no punishment in last 3 years/ DE pending at the time of retirement will be rejected without giving any notice to the applicant.

8.3. Application received after above mentioned date shall not be considered.

8.4. Selected candidates will be notified via email and will have one week to accept or reject the offer.

8.5. In case of any queries please contact: -

**CGM (HR&A) : [mpczrecruitment@gmail.com](mailto:mpczrecruitment@gmail.com)**

## 9. Selection Criteria:

9.1. After Preliminary scrutiny of the applications and relevant documents, the qualified candidates may be called for interview. Based on qualification, experience and interview performance, the candidate shall be engaged at the discretion of MPMKVVCL. The candidates must bear their own travel expenses for appearing in the interview.

## 10. Right to accept or reject any or all applications:

10.1 Notwithstanding, anything mentioned in the EoI document, MPMKVVCL reserves the right to amend, modify, cancel and/or otherwise reject any application without assigning any reasons thereof. Further, MPMKVVCL also reserves the right to partially /completely cancel the process any time.

## 11. Termination / short closure of Job Contract:

11.1 In the event when both the parties mutually agree to terminate the contract on account of force majeure or any other reason, the termination shall take effect from the date and time to be mutually agreed.

11.2 MPMKVVCL shall also reserve the right for short closure of the job contract by giving one month's notice or one's month's lump-sum compensation for any engaged consultant.

## 12. Jurisdiction of Court

12.1 All differences or disputes between the parties arising out of or in connection with these parties shall in the first instance be amicably settled / resolved between the parties.

12.2 Failing amicable settlement amongst the parties the same shall be settled through arbitration in terms of the Indian Arbitration Act 1996. The venue of Arbitration shall be Bhopal, Madhya Pradesh, India. Any dispute or difference, arising under, out of, or in connection with this document /contract, shall be subject to exclusive jurisdiction of competent court of Madhya Pradesh situated at Bhopal only.

### 13. Taxes & Duties

13.1 GST/duties levied by any act/notification of Central/ State Government, or any other authority arising out of the job contract, shall be borne by MPMKVVCL, or reimbursed at actual to the consultant, in case he called upon to pay the same directly to the authority concerned.

### 14. Force majeure

14.1 Force majeure is herein defined as any cause, beyond the reasonable control of MPMKVVCL or as the case may be with which a reasonable amount of diligence could not have been foreseen & which substantially affects the performance of the respective obligations of the parties, such as:

Act of God (such as but not limited to tidal waves, epidemics, flood, draught, cyclone, lightning, tsunami, earthquake etc.); Acts of Government (domestic or foreign) including but not limited to war, hostilities (whether war declared or not), invasion, act of foreign enemies, mobilization, requisition or embargos; Rebellion, revolution, insurrection, civil mutiny, commotion, terrorist riots or militants acts, accident by fire, explosion and / or any other cause beyond the control of parties; quarantines, revolutions, illegal strikes.

Provided that either party shall within 7 days from the occurrence of such a cause notify the other in writing of the same. The specialist engaged as consultant shall not be liable for delays in performing their obligations or delays in respect there-of due to any cause whatsoever beyond their control including force majeure cause as briefly referred to and/ or defined above.

#### Note:

- i. The Company/Organization reserves the right to increase or decrease the number of positions advertised or may fill up or not fill up the advertised positions, without issuing any further notice and without assigning any reason thereof, whatsoever.
- ii. The Company/Organization reserves the right to cancel the entire/ partial process of engagement at any stage and at any time, without issuing any further notice and without assigning any reason thereof, whatsoever. No liability in this regard shall be borne by the Company.
- iii. The company reserves the right to correct any inadvertent clerical or typo graphical error in this document.
- iv. It shall not be obligatory on the part of company to provide regular employment to the selected candidates. This is merely an engagement on job basis and it must not be considered as regular employment.

  
Chief General Manager (HR&A)

**Annexure – I**

S. N.	Name of Circle	No. of Consultants to be engaged on Job Basis	
		Consultant (Grade II)	Consultant (Grade III)
1	City Circle Bhopal	1	1
2	O&M Circle Bhopal	1	1
3	O&M Circle Narmadapuram	1	1
4	O&M Circle Betul	1	0
5	O&M Circle Rajgarh	1	1
6	O&M Circle Vidisha	1	1
7	O&M Circle Sehore	1	1
8	O&M Circle Raisen	1	1
9	O&M Circle Harda	1	1
10	City Circle Gwalior	1	1
11	O&M Circle Gwalior	1	1
12	O&M Circle Datia	1	1
13	O&M Circle Guna	1	1
14	O&M Circle Shivpuri	1	1
15	O&M Circle Ashoknagar	1	1
16	O&M Circle Sheopur	1	1
17	O&M Circle Bhind	1	1
18	O&M Circle Morena	1	1
	<b>Total</b>	<b>18</b>	<b>17</b>

**Application Format**

Name: - .....

Address: - .....

Mobile No. & Email id: - .....

Application for the Post: - .....

Date of Birth:-..... Age as on 12.11.2025.....

**Qualification Details: - From 10<sup>th</sup> to Highest Qualification**

Name of Qualification	Name of Institution	Year of Passing	Percentage %

**Relevant Experience details: -**

Name of Post Hold	Name of Company	Tenure of Post	
		From	To

**Location Preference: -**

S.No.	Name of Circle
First Preference	
Second Preference	

**Brief Description of relevant experience (Min. 100 words)**

**Note: - Please attach self attested photocopy all supporting document as mentioned above as evidence. Applications without supporting documents shall be rejected.**

**(Dated Signature of Applicant)**