



## Madhya Pradesh Madhya Kshetra Vidyut Vitaran Company Limited

(Government of M.P. Undertaking)

### OFFICE OF THE MANAGING DIRECTOR

Regd. Office Bijli Nagar Colony, Nishtha Parisar, Govindpura, Bhopal- 462023

Phone: Office-0755-2602033, Fax-2589821

Website: portal.mpcz.in

(CIN :- U40109MP2002SGC015119)



No. MD/MK/Rec./ 7772

Bhopal Dated: 13 / 10 / 2025

### Expression of Interest for Hiring 1 No. of Consultant on Job Basis for implementation and coordination of PM Surya Ghar Yojana – Gwalior Region

#### 1. Background:

The Ministry of New and Renewable Energy (MNRE), Government of India, is implementing the **PM Surya Ghar: Muft Bijli Yojana**, which aims to promote rooftop solar installations and ensure energy self-sufficiency for households across the country. As a DISCOM responsible for effective implementation of central government schemes, MPMKVCL is committed to ensuring timely execution, proper coordination, and regulatory compliance under this flagship program.

#### 2. Objective:

- Oversee project planning and execution across districts in the region.
- Liaise with MNRE, REC, implementing agencies, and other offices.
- Monitor progress and submit timely reports to the corporate office and nodal agencies.
- Coordinate with internal departments for fund disbursement, consumer outreach, and technical integration.
- Ensure compliance with program milestones and audit requirements.

#### 3. Scope of Work:

- Assisting the works related with P. M. Suryaghar Scheme.
- Follow up with Nodal Officers i.e. the EE (O&M) and with the Implementation Officers – the zone in charge and DC in-charge AEs/JEs in respect of Solar Roof Top connections, especially on pendency of inspection and Net metering work.
- To resolve issues of vendors like wrong meter mapping done etc. on portal.
- Work related to KUSUM A & C schemes, like providing information and other comments/ feedback to MPUVNL, submission of proposal for granting of In-principle connectivity and final Grid Connectivity permission, monitoring of projects, etc.
- To prepare representation before MPERC upon petitions filed by MPUVN, MPPMCL and others.
- To assist the application process related to gross metering.
- To assist the application process related to open access.
- To assist the Electric vehicle related matters.
- Proposal for Energy Conservation Building Code (ECBC) related works.
- Coordination with MNRE, New Delhi/ REC/ MPUVNL.

- k. Proposal for Execution of agreements on behalf of MPMKVVCL for renewable generators.
- l. Preparing and sending various reports like Monthly progress to MNRE, ROC quarterly information, Monthly generation report etc. after due approval of competent authority.
- m. Providing SIMs to vendors for establishing communication with Net Meters of Solar Roof Top plants installed by them on their demand after verifying status of connection. To resolve SIM communication issues for net metering.
- n. Works related to NCE section including Vidhan Sabha, RTI, etc.
- o. All other work as assigned time to time.

**4. Job Period:**

- a. The consultant will be hired on Job basis, with a fixed-term agreement, initially for a period of one (01) year, extendable upto 3 years or until attaining the age of 67 years whichever is earlier.

**5. Qualification /Eligibility criteria:**

S. No.	Requirement	Mandatory Supporting Documents
1	<b>Essential Qualification:</b> B.E./B.Tech Degree /Diploma in Electrical Engineering field.	Self-Attested copy of Diploma /Degree
2	<b>Retired Position:</b> Must have retired from MPMKVVCL or any successor company in the post of General Manager or above (regular or on current charge).	Self-Attested copy of Retirement Certificate
3	<b>Essential Post Qualification Experience:</b> Minimum 30 years of experience in power distribution sector (preferably in DISCOM). Minimum 5 years of experience as General Manager (regular or current charge).	Experience Certificates issued by officer not below the rank of GM /Joint Secretary (Establishment /HR)
4	Applicant should have a proven track record. The ACR grading for the last 5 years (prior to retirement) should not be "D" and must meet the "Very Good" benchmark (13 points).	Self Attested Copy of ACRs.
5	Applicant should not have any punishment in last 3 years/ DE pending at the time of retirement.	Letter /Certificate issued by officer not below the rank of GM /Joint Secretary (Establishment /HR).

**6. Age Criteria:**

- a. The applicant must have retired from services and must not have completed 67 years of age at the time of engagement.

**7. General terms and conditions**

- a. Vigilance Status: The consultants must be clear from vigilance perspective.
- b. Monthly Consolidated Remuneration: ₹80,000 (inclusive of all allowances) on submission of monthly bills of Job done which shall be verified by the concerned CGM (GR) and submit it

to respective Account Section for payment.

- c. Travel and Reimbursement: As per TA/DA entitlement applicable at the time of retirement, for official permitted duties outside the headquarters.
- d. Leave: The consultant shall have to attend office on all working days. The Consultants are entitled to 13 days of casual leave annually (pro-rata).
- e. Engagement Location: The consultant will be assigned Office of the Chief General Manager (GR) MPMKVVCL Gwalior.

## **8. How to Apply**

- a. The application (Annexure – I) is to be submitted in hard copy in sealed envelope super scribed with the reference no. of EoI and name of Post applied for, which should reach to the address given below latest by **10.11.2025**:

“The CGM (HR&A)

O/o Managing Director

M.P. Madhya Kshetra Vidyut Vitaran Company Limited, Nishtha Parisar, Govindpura, Bhopal (M.P.) PIN-462023”

- b. Incomplete application will not be considered. Applications without supporting documents like 10<sup>th</sup> marksheet, Diploma /Degree Certificates, Relevant Experience Certificate, ACRs, Certificate of having no punishment in last 3 years/ DE pending at the time of retirement will be rejected without giving any notice to the applicant.
- c. Application received after above mentioned date shall not be considered.
- d. Selected candidates will be notified via email and post and will have one week to accept or reject the offer.
- e. In case of any queries please contact: - CGM (HR&A) : [mpczrecruitment@gmail.com](mailto:mpczrecruitment@gmail.com).

## **9. Selection Criteria:**

- a. After Preliminary scrutiny of the applications and relevant documents, the qualified candidates may be called for interview. Based on qualification, experience and interview performance, the candidate shall be engaged at the discretion of MPMKVVCL. The candidate must bear their own travel expenses for appearing in the interview.

## **10. Right to accept or reject any or all applications:**

- a. Notwithstanding, anything mentioned in the EoI document, MPMKVVCL reserves the right to amend, modify, cancel and/or otherwise reject any application without assigning any reasons thereof. Further, MPMKVVCL also reserves the right to partially /completely cancel the process any time.

## **11. Termination / short closure of Job Contract:**

- a. In the event when both the parties mutually agree to terminate the contract on account of force majeure or any other reason, the termination shall take effect from the date and time to be mutually agreed.
- b. MPMKVVCL shall also reserve the right for short closure of the job contract by giving one month's notice or one's month's lump-sum compensation for any engaged consultant.

## **12. Jurisdiction of Court**

- a. All differences or disputes between the parties arising out of or in connection with these parties shall in the first instance be amicably settled / resolved between the parties.
- b. Failing amicable settlement amongst the parties the same shall be settled through arbitration in terms of the Indian Arbitration Act 1996. The venue of Arbitration shall be Bhopal, Madhya

Pradesh, India. Any dispute or difference, arising under, out of, or in connection with this document /contract, shall be subject to exclusive jurisdiction of competent court of Madhya Pradesh situated at Bhopal only.

**13. Taxes & Duties**

- a. GST/duties levied by any act/notification of Central/ State Government, or any other authority arising out of the job contract, shall be borne by MPMKVVCL, or reimbursed at actual to the consultant, in case he called upon to pay the same directly to the authority concerned.

**14. Force majeure**

Force majeure is herein defined as any cause, beyond the reasonable control of MPMKVVCL or as the case may be with which a reasonable amount of diligence could not have been foreseen & which substantially affects the performance of the respective obligations of the parties, such as:

Act of God (such as but not limited to tidal waves, epidemics, flood, draught, cyclone, lightning, tsunami, earthquake etc.); Acts of Government (domestic or foreign) including but not limited to war, hostilities (whether war declared or not), invasion, act of foreign enemies, mobilization, requisition or embargos; Rebellion, revolution, insurrection, civil mutiny, commotion, terrorist riots or militants acts, accident by fire, explosion and / or any other cause beyond the control of parties; quarantines, revolutions, illegal strikes.

Provided that either party shall within 7 days from the occurrence of such a cause notify the other in writing of the same. The specialist engaged as consultant shall not be liable for delays in performing their obligations or delays in respect thereof due to any cause whatsoever beyond their control including force majeure cause as briefly referred to and/ or defined above.

**Note:**

- i. The Company/Organization reserves the right to increase or decrease the number of positions published or may fill up or not fill up the advertised positions, without issuing any further notice and without assigning any reason thereof, whatsoever.
- ii. The Company/Organization reserves the right to cancel the entire/ partial process of engagement at any stage and at any time, without issuing any further notice and without assigning any reason thereof, whatsoever. No liability in this regard shall be borne by the Company.
- iii. The company reserves the right to correct any inadvertent clerical or typographical error in this document.
- iv. It shall not be obligatory on the part of company to provide regular employment to the selected candidates. This is merely an engagement on job basis and it must not be considered as regular employment.

  
**Chief General Manager (HR&A)**

**Annexure I**

**Application Format : Consultant on Job Basis for implementation and coordination of PM  
Surya Ghar Yojana – Gwalior Region**

Name: - .....

Address: -.....

Contact No. & Email id: -.....

Date of Birth:-..... Age as on 10.11.2025.....

Date of Retirement:-.....

**Qualification Details: - From 10<sup>th</sup> to Highest Qualification**

Name of Qualification	Name of Institution	Year of Passing	Percentage %

**Relevant Experience details: -**

Name of Post Held	Name of Company	Tenure of Post	
		From	To

**Brief Description of relevant experience (Min. 100 words)**

**Note: - Please attach photocopy of all supporting document as mentioned above as evidence.  
Applications without supporting documents will be rejected.**

**(Dated Signature of Applicant)**